

RENTAL SPACES @ Riverside Nature Center

All reservations are taken on a first come, first reserved basis. *To reserve, a signed contract plus a 50% deposit must be received.*

Facility Space Information: Maximum capacity is set by the Fire Marshall.

- All rates are for 3 hours or less. Rates for more than 3 hours are still in 3-hour increments.
- Rent includes: AC, lights, and restrooms**.
- Business hours are normal Visitor Center (VC) office hours: Monday-Saturday 10 am-6:00 pm.
- Rentals must end by 5:30 pm to allow time for clean-up.
- Rental rates are separated into space rental fee plus equipment & services fees.
- Rental of facility is not considered exclusive use of entire garden (Nature Trail is open to the public during business hours).
- ❖ To protect our gardens people must stay on the trails. No pets allowed within fenced area.
- ❖ Parking lot has only 50 spaces + 3 handicaps (by VC). Parking lot also serves the River Trail (w/2 handicaps). There is NO street parking (Francisco Lemos Street is a state highway).

Fee schedule		Fee: RNC Member*	Fee: Non-profit	Fee: private
Room/space	Max capacity	Business hours	Business hours	Business hours
Room A Seated at tables	50 25	\$35	\$60	\$90
Room B Seated at tables	50 25	\$35	\$60	\$90
Rooms A&B Seated at tables	100 50	\$70	\$120	\$180
Kitchen (catering only)				
Nature Lab	25	\$35	\$60	\$120
Pavilion	125	\$35	\$60	\$120
"Come & Go" Reception (Pavilion, VC, or A&B)	225	CALL		

**** RNC has only 2 restrooms (both are handicap accessible) that will accommodate 2 at a time.**

Equipment & Services Fee Schedule:

Equipment: as available and negotiable; tables and chairs owned by RNC may be used at no cost if user sets up and puts back as found.

Services: Custodial services @ \$25.00

RNC services: Room Set-up (per room) \$20; Room Break-down (per room) \$20

Pavilion Set-up \$40; Pavilion Break-down \$40

All trash must be removed from the premises at end of event.

